GRADUATE ASSISTANT, 2016-2017 Academic Year

20 hours per week
Open to doctoral applicants from all departments who have ABD status
Graduate assistantship only includes a stipend

POSITION DESCRIPTION

The Center for Teaching & Assessment of Learning (CTAL) seeks a doctoral student who is interested in collecting and analyzing data that inform the university's commitment to teaching and learning with some specific focus on general education. The graduate assistantship is under the supervision of the Senior Research Analyst CTAL. To contribute to ongoing projects, the Graduate Assistant should possess experience and skills to perform the following tasks:

- Analyze quantitative data using standard social science techniques (descriptive statistics, inferential statistics, multivariate procedures, etc.) and software (SPSS, Excel, R, etc.).
- Prepare reports based on data analysis.
- Assist in the development of institutional assessment plans (general education, academic program assessment, professional programs assessment, etc.).
- Collaborate with CTAL colleagues to consult with stakeholders in departments and programs throughout the university and assist in the development of methodologies to collect, analyze, and report on assessment data.
- Support the teaching-focused mission of CTAL by collaborating with CTAL staff to advance quality teaching, learning and assessment efforts and initiatives on campus.

Survey methodology knowledge or significant experience with the administration of surveys and subsequent data analysis is also desirable but not required.

The Graduate Assistant must be comfortable working in a collaborative environment and have strong interpersonal skills, as she/he will interact with faculty, staff, and others. She/he must also be able to work autonomously on projects, using strong time-management and organizational skills in order to meet deadlines. Excellent oral and written communication skills and professional fluency in spoken and written English are required. This position provides multiple opportunities for professional development. Further information about CTAL can be found on our website at http://ctal.udel.edu/.

To apply, interested doctoral students need to submit the following materials:

- Curriculum Vitae
- Letter of application
- Letter of reference from faculty advisor
- Writing sample demonstrating data analysis skills and knowledge

Please send complete application packet to Kevin Guidry (contact information is below). Reviews begin April 4 but applications will be accepted until the position is filled. Electronic submissions are acceptable.

Kevin Guidry, Senior Research Analyst
Center for Teaching & Assessment of Learning
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